



MEDICAL-DENTAL INTEGRATION PROJECT
JOB DESCRIPTION: DENTAL HYGIENIST

Position Title: Dental Hygienist
Department: Florida Institute for Health Innovation and Pediatric Partners Practice
Supervised By: Program director and Practice medical director
Reports To: Program director and Practice medical director

POSITION SUMMARY

A registered dental hygienist is needed in a pediatric practice to help provide preventive dental care. In this role, the dental hygienist will perform dental hygiene assessments; conduct oral health care education and provide instructions to patients; and oversee the referral of patients to dental homes. The hygienist assumes responsibility for oversight of all aspects of the preventive care services provided including monitoring progress and implementing changes that will help advance the program and meet set goals.

JOB RESPONSIBILITIES

- Assess patients' teeth, bone, and periodontal tissues indicating the presence of any abnormalities or suspected diseases or conditions.
- Bring to the immediate attention of the provider any suspected lesion in the mouth or on the teeth especially for higher risk patients.
- Prepare and set-up fluoride varnish for application as needed.
- Instruct patients on how to practice good oral hygiene; make recommendations as to appropriate products or devices for patients' home care; and provide other health care education or resource guidance as necessary.
- Perform case management and care coordination by providing thorough and effective explanation of treatment plans, facilitate follow up on treatment plans, and manage patient referral to a dentist (i.e. help patients to identify dental homes)
- Ensures appropriate documentation and maintenance of dental care information in the electronic medical record.
- Provides relevant oral/dental health education (i.e. provided services, documentation, coding and billing issues) to the staff as indicated.
- Ensure the collection, review, update and analysis of set quality metrics related to dental care
- Plan and participate in community engagement and activities that promote dental health and dental services provided by the practice.
- Maintains dental care regulatory compliance
- Complete other duties and responsibilities assigned and allowed under applicable professional state laws and regulations.

QUALIFICATIONS

- Associates or Bachelors degree in Dental Hygiene.

- Dental hygienists must be willing to partner and work well as part of the pediatric care team with a public health interest.

SKILL REQUIREMENTS

- Proficient ability to develop positive professional and business relationships with patients, co-workers and providers
- Well-developed time and task management skills
- Well-developed technical competencies, attention to detail, and ability to follow up in a timely manner
- Appropriate level of written and verbal communication
- Attention to detail and accuracy in entering patient data, maintaining medical records, communicating with patients, and administering related medical procedures.
- Travel to multiple practice locations is required.
- Proficiency in the English language is required; multilingual (English, Spanish, & Creole) is a plus

PHYSICAL DEMANDS

This work requires light to medium physical exertion. The working conditions associated with the performance of this job are characteristic of those found in a normal physician practice office environment. Hazards include potential exposure to blood-and/or airborne biological pathogens and infectious diseases, cleaning agents and fluoride varnish substances.

JOB TYPE: Part-time, Contractor

SCHEDULE: Monday - Friday 8:00 am-5pm (20 hrs per week) distributed between 3 locations

EDUCATION: Associate's or Bachelor's degree in Dental Hygiene.

EXPERIENCE: 1-2 years as a dental hygienist or 3 years as a dental assistant

LICENSE OR CERTIFICATION:

- Dental hygienists must be licensed and in good standing with the State of Florida - required
- Current Basic Life Support (BLS) and cardiopulmonary resuscitation (CPR) certificate - required or obtained within 3 months of hire
- Certified Community Dental Health Coordinator (CDHC) - a plus

The Dental Hygienist performs a variety of duties involving broad ranges of activity, including assessment, planning, providing and coordinating services, evaluating and educating patients and family in a pediatric medical office setting. As such, we are looking for an energetic, innovative, flexible and public health-oriented individual with good judgment and decision-making capacity. The position requires the ability to work well with care team members in a pediatric practice setting and provide care in a culturally competent capacity to the population served. Most important, the individual should enjoy educating patients and family, and informing the community about the importance of oral health care.

Interested candidates should please email resume to Katelyn McGlynn at kmcglynn@flhealthinnovation.org. For more information about the Institute, please visit our website: www.flhealthinnovation.org