Meeting Results:
By the end of the meeting participants will have:

- Review prioritized strategies exercise
- Review updated CAG action plan
- Breakout into workgroups to develop strategic plan
- Explore how to carry the work forward
- Create workgroup next steps....

<table>
<thead>
<tr>
<th>Meeting Participants</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Brieana Salter</td>
<td>Planned Parenthood</td>
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<tr>
<td>Jeff Goodman</td>
<td>Children’s Services Council of PBC</td>
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<tr>
<td>Merlene Ramnon</td>
<td>Florida Dept of Health-PBC</td>
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<tr>
<td>Frances Gragg</td>
<td>T. Leroy Jefferson Medical Society</td>
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<tr>
<td>Paloma Prata</td>
<td>HomeSafe</td>
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<tr>
<td>Natasha Martinez</td>
<td>Children’s Services Council of PBC</td>
</tr>
<tr>
<td>Belci Encinosa</td>
<td>Healthy Mothers, Healthy Babies of PBC</td>
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<tr>
<td>Madeleine Cavesi</td>
<td>Easterseals Florida</td>
</tr>
<tr>
<td>Marie Estime</td>
<td>South University</td>
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<tr>
<td>Mclvan Desire</td>
<td>South University</td>
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<tr>
<td>Patrick Bernet</td>
<td>Florida Atlantic University</td>
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</table>

**FIMR Program Staff**

- Dr. Rodrick King  
- Sandra Despagne  
- Martine Jolicoeur 
- Debra Oliver     
- Fay Glasgow      

**Meeting Notes**

1. **New partners who joined the CAG:**
   - Frances Gragg, T. Leroy Jefferson Medical Society

2. **Welcome/Introduction**
   Dr. King welcomed CAG members and new attendee. CAG members introduced themselves and the agency they represent. Dr. King provided a brief overview of the FIMR process, CAG and the RBA process for new members.

3. **Updates on Action Commitments:**
   1. Paloma Prata (Home Safe) is working with PBC delivering hospitals to become Safe Sleep certified. West Boca Hospital is the only hospital in PBC at this time who is certified.
2. Dr. Ramnan is working with the Children’s Service Council marketing department to promote awareness of infant safe sleep (working on creating a message using personal life stories).

4. Strategies Prioritization Exercise/ CAG Action Plan (see CAG Action Plan draft attached)
   1. Performance measures were included in the Action Plan to ensure effectiveness.

5. Workgroup Breakout
   1. Health Equity and Cultural Competency: (Merlene & Madeline)
   2. Provider Communications: (Belci, Frances, Marie & McIvan)
   3. Improving System Efficiency: (Paloma, Jeff, Patrick, Natasha, & Briana)

6. Workgroups discussions
   **Health Equity & Cultural Competency Workgroup:**
   1. Develop protocols for providing families with qualified trained interpreters
      (i) Determine what is in existence
      (ii) Reach out to clinics and hospitals (patient advocates, case workers, clinic supervisor, clinic administrator).
      (iii) Create a pool of pool of medical trained interpreters to float to hospitals, clinics to provide consistent and accurate information to patients
      (iv) Review outcomes for current protocols to address deficiencies to ensure interpreters transmit culturally diverse information
   2. Inequities in care based on insurance
      (i) Have a standardized criteria for all medical practices as it relates to prenatal/postnatal services regardless of payor source
      (ii) Create checklist to address implicit bias to include RPIC referral. Enable tracking system to conduct electronic audit/documentation.
      (iii) Invite DOH, hospitals, Home Safe, Health & Human Services, private medical providers to spearhead initiative

   **Provider Communications Workgroup**
   1. Identify baseline data on each provider (find out how each provider is performing)
   2. As a FIMR/CAG initiative explore the possibility of writing a letter to DOH to look into sending a “reminder” to OB providers on the mandated of offering the HS screen.
   3. Highlight social media reviews of OB providers in the county
   4. Use social media for consumer education
   5. Have patients prefill (pre-complete screen/form) and bring to primary care appointment (make application available on DOH website)
   6. Publicly acknowledge providers on social media and other platforms
   7. Market/research best incentives for doctors and staff
   8. Create a FIMR newsletter-bulletin for patients and community to highlight FIMR issues and provide education
   9. Invite someone form Bridges and Home Safe to provide information to CAG
Improving System Efficiency Workgroup:

1. Reach-out to HMHB to determine what education is already being provided to reduce overlap.
2. Provide more marketing tools (education) for OBs and in doctors’ offices.
3. Create other avenues to communicate (visit doctor offices in person)
4. Create a checkbox for condition/concern for patients to give to front desk staff for callbacks & connect
5. Create a hotline for patients to call (# distributed by physicians)
6. Invite physicians to attend FIMR & HMHB meetings for data/info
7. Gather information on how soon patients are contacted afterwards (is visit right after postpartum)
8. Find a prominent spoke spokesperson to raise awareness.
9. Research how bereavement organizations work in hospitals.
10. Communicate with agencies providing services

   A. What services are being offered?
   B. How are referrals received?
   C. What languages are they in?

Next Steps:

- Improving System Efficiency will schedule a conference call for the 2nd week of January
- Provider Communications workgroup is scheduled to meet in January at HMHB

Upcoming Meetings:

- Next CAG Meeting: January 15, 2020 10:00 a.m.-1 p.m.; Quantum Building
- CRT Meeting: January 21, 2020; 6:00-8:00 p.m.; Quantum Building
  - Please R.S.V.P. to Fay Glasgow at fglasgow@flhealthinnovation.org
<table>
<thead>
<tr>
<th>Date</th>
<th>Participant</th>
<th>Strategy Idea or Action Idea</th>
<th>Are you working with partners? Who?</th>
<th>Does this action align with a strategy in the plan?</th>
<th>Can you complete this within the next 4-6 weeks?</th>
<th>What progress have you made on your action commitment?</th>
<th>Updates</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/18/19</td>
<td>Paloma Prata</td>
<td>Ensure all delivering hospital in PBC are safe sleep certified</td>
<td>Hospitals in PBC (Bethesda, St Mary’s, Wellington)</td>
<td>Yes</td>
<td>No</td>
<td>Working with Bethesda to complete C4K application</td>
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<tr>
<td>12/18/19</td>
<td>Merlene Ramnan</td>
<td>Provide community awareness of FIMR issue with the assistance of CSC. (working safe sleep message)</td>
<td>Yes, CSC marketing department</td>
<td>Yes</td>
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<tr>
<td>11/20/19</td>
<td>Patrick McNamara</td>
<td>Continue working with FIHI, Dr. Sarross &amp; CSC to develop a CBRP project that is related to the work of FIMR</td>
<td>Yes, CSC &amp; Health Department</td>
<td>yes</td>
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<tr>
<td>11/20/19</td>
<td>Kristin Thomas</td>
<td>Set Up bereavement program</td>
<td>Yes, HB system &amp; hospitals</td>
<td>yes</td>
<td>yes</td>
<td>Making contacts</td>
<td></td>
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<tr>
<td>11/20/19</td>
<td>Annette Weber</td>
<td>Community awareness of FIMR specifically CAG</td>
<td>Yes, Abigail &amp; Bethesda</td>
<td>yes</td>
<td>yes</td>
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<tr>
<td>11/20/19</td>
<td>Marta Arandia</td>
<td>Invite Melody Hackett, nursing professor from Keiser University to participate in CAG</td>
<td>No</td>
<td>yes</td>
<td>yes</td>
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<tr>
<td>Date</td>
<td>Name</td>
<td>Description</td>
<td>Consent</td>
<td>Notes</td>
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<tr>
<td>10/30/19</td>
<td>Abigail Burdick, Bethesda</td>
<td>Seek out a community partner with knowledge and expertise in financial planning</td>
<td>Yes/looking for partner</td>
<td>yes</td>
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<tr>
<td>10/30/19</td>
<td>Jeff Goodman, CSC</td>
<td>Review PPOR based on new criteria from City Match</td>
<td>Yes/City Match</td>
<td>Yes/reduction of fetal &amp; infant deaths</td>
<td>6-12 weeks</td>
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<tr>
<td>10/30/19</td>
<td>Belci Encinosa, HMHB of PBC</td>
<td>Work to have doula join CAG</td>
<td>Yes/FIMR Program Manager</td>
<td>yes</td>
<td>yes</td>
<td>Sent contact info to FIMR manager to send personal invitation to join</td>
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<td>10/30/19</td>
<td>Tocca Lenair, Sickle Cell Foundation, Community Voice</td>
<td>Review strategies discussed and invite someone to join the conversation &amp; initiative of FIMR CAG</td>
<td>Yes, HMHB, BRIDGES, CSC (marketing)</td>
<td>Yes</td>
<td>yes</td>
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